



**EMBASSY OF THE UNITED STATES OF AMERICA**

**U.S. Embassy Dublin**

**42 Elgin Road**

**Ballsbridge**

**Dublin 4**

**+353 1 668-8777**

[DublinIV@state.gov](mailto:DublinIV@state.gov)

**IMPORTANT INFORMATION FOR ALL APPLICANTS SCHEDULED FOR IMMIGRANT VISA  
INTERVIEWS IN DUBLIN, IRELAND**

After you have received the date and time of your immigrant visa interview from the National Visa Center (NVC), read these instructions for information on what is required before and during the interview.

Each applicant must appear in person, but the petitioner is not required to attend. During the interview, the consular officer will take ink-free, digital fingerprint scans.

Please follow the steps below before your interview.

***REGISTER YOUR APPOINTMENT ONLINE***

Immigrant visa applicants are required to register their visa appointment with our CSC Call Center contractor. This allows us to return your passport after your interview. Registration may not take place until you have received a consular interview appointment date and time from the National Visa Center (NVC). In addition to your case number, you will need to enter your scheduled visa interview appointment date/time. Please print the Registration Confirmation page and bring it to the interview. Please visit <https://ais.usvisa-info.com/> for information on registering your visa appointment date and courier delivery to a DPD courier hub of your choice, or to select home delivery. Individual registration is required for **each** immigrant visa applicant.

***SCHEDULE AND ATTEND A MEDICAL EXAM***

Immigrant visa applicants, regardless of age, require a medical examination prior to the issuance of a visa.

The U.S. Embassy's appointed medical physician performs the medical examination. **No other physician can perform the medical examination.** It is your responsibility to

schedule an appointment by calling the below number:

Dr. Ian O'Grady,  
Irish Health Care Unit 3,  
Blackrock Clinic, Rock Road,  
Blackrock Co. Dublin  
Tel: (01) 288-0111

**Each person must present a valid passport as a means of identification at the exam.** The medical examination fees, including x-ray and blood test fees, must be paid directly to the examining physician.

You should contact your family physician or health board to get a copy of your immunization records to bring to your appointment. Each person undergoing a medical examination must bring one photograph as described [here](#). In addition, you will need to provide the doctor with your intended U.S. address for completion of medical examination forms.

U.S. immigration law requires immigrant visa applicants to obtain certain vaccinations prior to the issuance of an immigrant visa. Physicians who conduct medical examinations of immigrant visa applicants are required to verify they meet the vaccination requirements, or that it is medically inappropriate for the visa applicant to receive one or more of the listed vaccinations:

- Current Vaccination Requirements are available [here](#).
- More information on medical requirements is available [here](#).

### ***GATHER THE FOLLOWING DOCUMENTS***

Bring the following documents to your visa interview. You must bring these documents to the visa interview for the consular officer to review even if you submitted a photocopy of them to NVC. Make sure you have the **original** plus a clear photocopy of each document.

- ☐ NVC's interview appointment letter
- ☐ Unexpired passport valid for six months beyond your intended date of entry into the United States and a photocopy of the biographic page (where your name and photo are located).
- ☐ 2 color passport-size pictures (5cm x 5cm or 2 inch x 2inch)
- ☐ Medical exam results in sealed envelope
- ☐ Confirmation page of DS-260 Application for an Immigrant Visa that you submitted on [ceac.state.gov](http://ceac.state.gov)
- ☐ Original Birth Certificate
- ☐ Original Marriage/Divorce Certificate (if applicable)
- ☐ Original Police Certificate/ Court Records (if 16 years or older)

- ☐ Original Military Records (if applicable)
- ☐ Originally signed (in ink) Affidavit of Support from your petitioner and any additional financial sponsors who submitted a Form I-864 on behalf of your visa application, along with a photocopy of the sponsor's most recent IRS transcript or the most recent Federal income tax return and W-2s (for family-based cases)
- ☐ Proof of the U.S. petitioner's status and domicile in the U.S. (photocopy of a U.S. passport, naturalization certificate, or legal permanent resident card). (For family-based cases)
- ☐ A letter from your U.S. employer dated less than 1 month ago confirming the essential elements of the job offer. (For employee-based cases)
- ☐ Evidence of CSC registration (see section above)

## **ADDITIONAL INFORMATION**

### **Photograph Specifications for Medical Examination/Immigrant Visa**

Photograph specifications are available [here](#). Photographs must be un-mounted, full-face color photographs taken within the past six months. A 'full-face' photograph is one in which the applicant is facing the camera directly. It is preferable that the ears be exposed.

The photograph should measure 2 inches square (roughly 50 mm square) with the head centered in the frame. The face should cover about 50 percent of the photograph. Use this [online photo tool](#) to ensure your photo meets immigrant visa requirements. Photos must be taken against a white or off-white background.

Head coverings are acceptable only under very limited circumstances (religious) and then only when the applicants' face is completely exposed. Using felt pen to avoid mutilation of the photographs, lightly print the name of the subject on the back of all photos.

**\*PLEASE BRING TWO PHOTOGRAPHS TO YOUR VISA INTERVIEW\*\***

### **About the Interview**

Following visa issuance, immigrant visa supporting documents and your passport containing the immigrant visa (if approved) will be available for collection at the DPD courier hub or the delivery location you chose during registration.

Immigrant visa processing takes approximately 7-10 working days from receipt of all required documents for visa issuance and return. All passports are returned by the courier service. In-person collection is not permitted.

No assurance can be given in advance that a visa will be issued to you. Only after all your documents have been checked and you have been interviewed by a consular officer, can a decision be made regarding your eligibility to receive a visa. Therefore, you should not resign from your employment, sell your property, or make final travel plans until you receive a visa.

The U.S. Embassy does not have car parking spaces available for visitors. If you travel to the U.S. Embassy by car, disc parking is available close to the U.S. Embassy on Elgin Road, Clyde Road,

Raglan Road or Herbert Park. A map of the embassy's location is [here](#).

If you are unable to attend your immigrant visa interview, you should contact the embassy to reschedule your appointment by emailing [DublinIV@state.gov](mailto:DublinIV@state.gov). There is no estimate as to when the embassy will be able to accommodate a new appointment.

**Resources**

For more information on immigrant visa interviews, please visit [nvc.state.gov/interview](https://nvc.state.gov/interview).